



Safeguarding Adults Policy

Last Reviewed: 18/03/2026

Introduction

The Guernsey Softball Association (GSA) is committed to creating and maintaining a safe, respectful and supportive environment for all adults involved in our activities. This light-touch update aligns the policy with current good governance expectations in the Bailiwick of Guernsey while maintaining the original structure.

Safeguarding adults means protecting their right to live safely, free from abuse, neglect or exploitation, while promoting wellbeing and autonomy.

Key Principles

- All adults, regardless of age, ability, disability, gender, religion, race, sexual orientation or background, have the right to safety and dignity.
- Safeguarding is everyone's responsibility. Staff, volunteers and members must act promptly on concerns.
- Adults should be involved in decisions affecting them wherever possible, respecting their wishes and capacity.

Recognising Abuse

- Abuse may take many forms, including physical, emotional, financial, sexual, discriminatory, neglect, or organisational abuse. Staff and volunteers must stay alert to possible signs and report concerns promptly.

Reporting Concerns

- If an adult is in immediate danger, emergency services must be contacted (999).
- All safeguarding concerns must be reported to the GSA Welfare Officer without delay.
- If the Welfare Officer is implicated, concerns should be escalated to the GSA President or Executive Committee.
- Staff should record accurate notes of concerns, using the adult's own words where possible.

Confidentiality & Data Handling

- Information relating to safeguarding concerns must be handled securely, shared only on a need-to-know basis and in accordance with the Data Protection (Bailiwick of Guernsey) Law, 2017.

Responsibilities within GSA

- The Executive Committee oversees safeguarding compliance and ensures appropriate procedures are followed.
- The Welfare Officer coordinates safeguarding responses, maintains records, and supports individuals involved.
- Staff and volunteers must complete safeguarding training as required and follow GSA policies.

Good Practice Expectations

- Promote safe and inclusive environments.
- Treat all adults with respect and avoid any behaviour that could be misinterpreted.
- Never engage in abusive, aggressive or discriminatory behaviour.

Monitoring & Review

- This policy will be reviewed regularly to ensure compliance with best practice and organisational needs.

Please contact Sam Richardson, Welfare Officer, on 07781 424075 should you have any queries or concerns.